

MARICOPA COUNTY BOARD OF HEALTH MEETING

January 27, 2014

301 W. Jefferson Street, 10th Floor

Phoenix, Arizona 85003

Board of Supervisors Conference Room

Meeting was called to order at 2:33 pm.

ROLL CALL:

Members Present:

Andrew Ingram

Francisca Montoya

Kip Steill

Colleen Wheeler – by phone

Members Absent:

Don Cassano

ACTION ITEMS:

1. Approval of April 22, 2013 BOH Finance Minutes

Mr. Steill

- Ms. Montoya motioned to approve the April 22, 2013 BOH finance minutes.
- Mr. Ingram seconded the motion.
- Motion passed unanimously.

DISCUSSION ITEMS:

1. Public Health Finance Report

Mr. Pitcairn

Note: The date on the 2013/2014 Public Health Budget Status Report needs to be changed from January 27, 2013 to January 27, 2014.

This report is for the period through December 31, 2013. As of the half way mark Public Health has spent 48.3% of its general fund with a positive variance year to date of \$534,255. There is also a positive variance in Personnel of \$179,494, and Operating Expenses of \$354,761.

Of the \$534,255 positive variance, \$447,110 of it is in three areas: Epidemiology, Policy Development and TB Control. You may recall that OMB added funding for Epidemiology last fiscal year; they also applied a vacancy rate, which took back some of that funding. With this emphasis on Epidemiology we plan to expand most of this funding with job vacancies that were just filled, we have a Health Economist we are contracting with from ASU, who has just recently started, and the temp expenses will be higher throughout the year as we fill positions. As for Policy Development, which is another high priority area, we recently filled two positions, and payments for outside contracts will be ramping up by year-end.

For the Grant Funds, 43.4% of the funds have been expended through the first half of the year. There is a positive Expenditure variance of \$1,774,539, of which \$1,288,480 is in Personnel and \$486,059 in Operations.

For last year \$28.7 million of our \$39.4 million in spending was federally sourced, either paid directly to us or passed through other agencies, mostly Arizona Department of Health Services. While it appears that Congress may work through the budget without a government shutdown this time around, longer-term there may be a scaling back of some of the grant programs that fund our department.

The Well Woman Health Check grant terminated at the end of December and will not be renewed (for Public Health). The grant, for breast and cervical cancer screenings, most likely will be awarded to one of the health care providers that Public Health acted as a “middle-man” for all these years. It became too cumbersome and not cost effective to have us as the “middle-man” for this program.

For the Special Revenue Fund we have spent 42% of our budget as of December. That is relatively low, below our 50%, this is because revenues have been slower coming in certain cases. Revenue through this period has a negative variance of \$186,024. Actual expenditures year-to-date exceed revenues by \$37,449 so this fund is not quite structurally in balance midway through the year.

Our Vital Registration Office fee revenue is \$77,365 below budget year-to-date. The Office has kept its expenditures in check to stay structurally balanced. The Office is planning to set up a joint use office in the West Valley, which will expand service to west valley residents, and help increase fee revenues.

Community Health Nursing/Child Immunization's third party collections are behind for the year (\$71,819). They normally come in strong for the year so we are hoping for the same this year. The expenditure variance is the result of the front-loaded purchases of vaccines in the early part of the year. We will monitor this situation to see that expenditures gradually come more in line with budget as the year progresses. We also will be monitoring third party revenue collections, which the past couple of months have met or exceeded budgeted amounts.

At our main clinic, STD Control Services shows the largest positive variance revenue to expense and budgeted revenue to actual revenue. Adult Immunization/Foreign Travel is short of being structurally balanced, but expenses are well within budget. The TB clinic is structurally out of balance but expenditures are within budget.

2. Environmental Services Finance Report

Ms. Cabanillas

We have two funds to report on.

The first one is our General Fund; it is 223.07% over budget. We only started with \$54 hundred for the year, we had budgeted \$12 thousand but there was a change in our compliance steps that we use, we added some steps. Expenditures are under by 1.37% through December of FY14. This is primarily attributed to our Personnel variance of \$33,842; we have two vacancies in that department. We did have a negative Supplies & Services variance of \$21,698 in Supplies and Services, due to some chemicals that we had to buy because the Monsoon season went longer than expected. We have a Capital Expenditure of \$15,978 because we pushed back the purchase of some foggers.

Fee Fund Agency 883 revenues are over budget by 2.41%, due to our Water and Waste department, they are increasing due to the increase in the economy. Expenditures are under budget by 10.22%; due to vacancies in our Environmental Health department, currently have 33 vacancies. There is a positive Supply variance of \$410,305, due to not purchasing supplies for those vacancies. There are also some fuel and maintenance costs that did not hit by the end of the year.

Adjournment

- Ms. Montoya motioned to adjourn the meeting.
- Mr. Ingram seconded the motion
- Motion passed unanimously.
- Mr. Cassano adjourned the meeting at 2:48 pm.