

Market Range Detail - Criminal Intelligence Analyst

Effective Date

August 6, 2012

Market Range Title Description

PURPOSE STATEMENT

Criminal Intelligence Analysts study crime reports, arrests reports, and calls for service to identify emerging patterns, series, and trends as quickly as possible. Crime analysis can occur at various levels, including tactical, operational, and strategic. They analyze these occurrences for all relevant factors, sometimes predict or forecast future occurrences, and issue bulletins, reports, and alerts to their agencies. They then work with their command staff to develop effective strategies and tactics to address crime and disorder.

PRIMARY DUTIES

- Perform complex statistical and analytical research such as random sampling and correlation and regression analysis and generate reports based on their research and be highly-proficient in technical writing. Compiles reports on the results
- Gather and analyze crime data to determine crime trends, suspect-crime correlations, target-suspect profiles and crime forecasting utilizing various software applications
- Prepare and provide presentations to Sheriff's Office Command staff and County Management, external agencies and the general public
- Maintain files and a history of crime-related statistics, analysis, trends, graphs, charts, or other information related to the Unit's work
- Ensure skill set remains current by reviewing literature on research methodology and law enforcement issues and attending related training and conferences
- Maintain excellent written and verbal communication, problem-solving and computer skills
- Ability to think logically, strategically and to formulate conclusions based on proven facts and complex data
- Be present at the work site to perform assigned tasks at the times and dates scheduled and/or assigned by the supervisor

Market Range

Minimum Hourly Rate

\$23.44

Midpoint / Hiring Maximum

\$28.40

Maximum Hourly Rate

\$33.36

Likely Minimum Qualifications

- Other combinations of education and experience may be considered in substitution for the minimum qualifications.
- 1-2 years experience analyzing crime data, which included statistical and analytical research.
- Bachelor's degree with major course works in the Social Sciences, Criminal Justice, Crime and Intelligence Analysis, or a related field.

Glossary:

Market Range Title: Broad grouping of related positions with like job responsibilities and qualifications. Market Range Titles typically include positions ranging from entry level to senior/lead level unless indicated otherwise.

Effective date: The date the salary range was implemented for use.

Market Range Title Description: Broad description of sample job duties and responsibilities of positions included in the Market Range Title. Each position included in a Market Range Title also has a job description that is specific to the department. Departments are responsible for writing and maintaining job descriptions for positions in their department. Employee Compensation is responsible for writing and maintaining Market Range Title Descriptions.

Likely Minimum Qualifications: Typical minimum qualifications for positions assigned to the Market Range Title. Because a broad group of jobs in different departments are included in a Market Range Title, minimum and preferred qualifications may vary slightly depending on the area of assignment.

Market Range: The minimum, midpoint, and maximum salary points for all positions included in the Market Range Title.

Hiring Range: The hiring range for all positions is ordinarily the minimum of the market range to the midpoint. The use of a different hiring range must be approved by Employee Compensation. Departments should use a hiring range that is within their funding capabilities and are required to comply with the County's Funded Position Policy ensuring that applicants are extended a rate that is supported by the department's budget.

Working Title: The specific title used by a department to identify a position within their organizational structure. Use of working titles is flexible and aimed to assist departments in identifying the unique functions and responsibilities of each position and is representative of the assigned Market Range Title. Ordinarily, supervisory and/or managerial titles should not be used for positions not assigned to a supervisory and/or manager Market Range Title.