



FEE WAIVER APPLICATION

FOOD SERVICE WORKER CARDS FOR NON-PROFIT ORGANIZATION

As stated in the Maricopa County Environmental Health Code, Ch. 1, Reg. 5a (1) “A waiver of fees associated with the administering and issuance of a food service worker card in compliance with A.R.S. § 41-1080, may be granted to the operator of an establishment, which maintains a current 501(c) (3) tax exempt designation from the Department of the Treasury, Internal Revenue Service and must demonstrate to the Board of Health that payment of said fees will cause financial hardship.”

Fee waiver applications are presented to the Board of Health by the Maricopa County Environmental Services Department (MCESD) for processing. Send the completed application and supporting documentation to MCESD, 1001 N. Central Avenue, Suite 200, Phoenix, Arizona 85004, fax 602-372-0904 or e-mail address feewaiver@mail.maricopa.gov. For questions call 602-372-1778.

NON-PROFIT ORGANIZATION’S NAME: _____

ESTABLISHMENT’S NAME: _____

ESTABLISHMENT’S ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____ E-MAIL ADDRESS: _____

NUMBER OF FOOD SERVICE WORKER CARDS TO BE FEE WAIVED: _____

HOW WILL THE FOOD SERVICE WORKER CARD FEE PAYMENT CAUSE FINANCIAL HARDSHIP FOR THE ORGANIZATION?

As the responsible agent for the above mentioned organization, I certify the information on this application and the attached document(s) is true and correct.

APPLICANT’S PRINTED NAME: _____ DATE: _____

APPLICANT’S TITLE: _____

APPLICANT’S PHONE: _____ APPLICANT’S E-MAIL ADDRESS: _____

APPLICANT’S SIGNATURE: _____

INSTRUCTIONS FOR FEE WAIVER APPLICATION

FOOD SERVICE WORK CARDS UNDER A NON-PROFIT ORGANIZATION

(Please read carefully)

- Organization must be a nonprofit establishment holding a current 501(c)(3)
- Organization must demonstrate fees associated with administering and issuance of a food service worker card will cause financial hardship

The following must be submitted to Maricopa County Environmental Services Department (MCESD) 3 weeks before the next scheduled Board of Health meeting.

1. Completed fee waiver application.
2. A copy of the organization's current 501(c) (3).

PLEASE NOTE: ALL DOCUMENTS LISTED ABOVE MUST BE GIVEN TO MARICOPA COUNTY ENVIRONMENTAL SERVICES DEPARTMENT (MCESD) BEFORE THE BOARD OF HEALTH CAN CONSIDER GRANTING A FEE WAIVER

**The Board of Health is scheduled to meet on the 4th Monday in January, April, July
And October**

DO NOT SUBMIT THIS PAGE WITH FEE WAIVER APPLICATION