



Maricopa County Air Quality Department
3800 N. Central Ave., Suite 1400, Phoenix, AZ 85012
Phone: 602-506-6010
AQPermits@maricopa.gov



NON-TITLE V PERMIT MINOR MODIFICATION APPLICATION

Form must be uploaded into the AQD Online Portal. Instructions for creating your Shared CROMERR Services Electronic Signature account to access the portal and steps for uploading this form can be found on Maricopa.gov/1820.

Before the permit can be issued, the applicant will be billed for all permit processing time required for a billable permit action, adjusted annually under Maricopa County Air Pollution Control Regulations, rule 280. See our [Fee Schedule](#) for a current rate. An application fee of \$200 and an annual administrative fee will also be charged.

Submit this application prior to making modifications. Per rule 220, section 405, and section 406, this application must be submitted for a currently permitted facility requesting a minor permit revision. This notification is not required for changes in work schedules or relocation of equipment for similar use within a permitted facility.

Once submitted, the application and documents become property of MCAQD and will not be returned. All submitted documents will be available to the public unless a notice of confidentiality is submitted by the applicant in accordance with Arizona Revised Statutes (ARS) §49-487 and accepted by MCAQD in accordance with Maricopa County Air Pollution Control Regulations, rules 100, and 200.

Facility Information

Facility Name: _____ Facility ID: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone Number: _____

On-Site Operator Contact Information

Name: _____ Email: _____
Company Name: _____ Job Title: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone Number: _____ Mobile Phone Number: _____

Permitting Contact Information

Name: _____ Email: _____
Company Name: _____ Job Title: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone Number: _____ Mobile Phone Number: _____



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Authorized Contact Regarding the Application

Name: _____ Email: _____
 Company Name: _____ Job Title: _____
 Mailing Address: _____
 City: _____ State: _____ Zip: _____
 Phone Number: _____ Mobile Phone Number: _____

Notice of Regulatory Reform

In accordance with A.R.S. §11-1604:

- A. A county shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule, ordinance or delegation agreement. A general grant of authority does not constitute a basis for imposing a licensing requirement or condition unless the authority specifically authorizes the requirement or condition.
- B. Unless specifically authorized, a county shall avoid duplication of other laws that do not enhance regulatory clarity and shall avoid dual permitting to the maximum extent practicable.
- C. This section does not prohibit county flexibility to issue licenses or adopt ordinances or codes.
- D. A county shall not request or initiate discussions with a person about waiving that person's rights.
- E. This section may be enforced in a private civil action and relief may be awarded against a county. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against a county for a violation of this section.
- F. A county employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the county's adopted personnel policy.
- G. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02.

As an official representative of the company, I certify that I am familiar with the operations and equipment represented on this application and corresponding attachments, and the information provided herein is true and accurate to the best of my knowledge.

Signature: _____ Date: _____

Print Name: _____ Title: _____

1. Narrative description of the proposed modification:



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2. Provide a list of equipment and emission control devices that will be installed or modified. Attach a separate sheet with additional equipment and emission control devices if necessary.

Assigned Equipment Number	Describe Each Piece of Equipment Include Make & Model	Date of Installation or Modification	How Many	HP, KVA, Gallons or Other Ratings (Specify Units)	Exhaust - Vent to Air	Exhaust - Vent to Control (Identify)

3. List all materials handled, stored, processed, used, mixed, treated, or emitted. Include chemicals, mixtures, resins, cleaning compounds, etc., in this list. Identify each in sufficient detail and attach material safety data sheets (MSDS). Attach a separate sheet with additional materials if necessary.

Material	Annual Usage or Throughput	Chemical Composition (% by weight)	Equipment Number in Which Used

4. Describe control devices:

Type of Device	Name/ID	Gas Flow Rate SCFW	Liquid Flow Rate Gal/Min	Control Efficiency (% Weight)

5. Materials reclaimed or shipped as waste:

6. Air Pollutant Emissions (complete this section if applicable.)

Provide a summary of the projected actual air emissions on an annual basis for the entire site in the following three columns:

- (i) Emissions to be released from only the equipment and affected processes described on this application.
- (ii) The entire site prior to the modification of the equipment and processes described in (i) above.
- (iii) The entire site including the emissions identified in (i) above. Normally, this column will be the sum of columns (i) and (ii).



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Pollutant	Column (i)	Column (ii)	Column (iii)
Carbon Monoxide (CO)			
Oxides of Nitrogen (NO _x)			
Oxides of Sulfur (SO _x)			
Particulates of 10 Microns or Smaller (PM ₁₀)			
Total Suspended Particulates (TSP), Including PM ₁₀			
Volatile Organic Compounds (VOCs*) <small>*VOCs defined by the EPA</small>			
Federal hazardous air pollutants: list each one separately, attach a separate sheet if necessary See the Federal Hazardous Air Pollutants List for a complete list			

Attach detailed calculations to support the figures in the above summary tables. **If supporting calculations are not included with the application, the application will be deemed incomplete.** Do not include the emissions from motor vehicles. Include the emissions from stationary sources, portable sources, test areas, experimental facilities, evaporative losses, storage and handling losses, fuel loading and unloading losses, etc. Specifically identify the following in detailed calculations:

- | | |
|--|-------------------------------|
| 1. Emissions From Each Point Source And Each Stack | 4. Overall Efficiencies |
| 2. Capture Efficiencies | 5. Fugitive Emissions |
| 3. Control Efficiencies | 6. Non-point (area) Emissions |

For particulate (dust) emissions, describe the types of particulates being emitted and the quantities of emissions for each type. Identify and quantify each and every type of VOC that is included in the above summary tables. Whenever a material is identified by a trade name, also provide its generic name and its chemical abstract service (CAS) number. Help sheets for calculating emissions from specific industries or processes can be obtained at Maricopa.gov/4151. If you need assistance completing the application, contact MCAQD at 602-506-6010.