



Policy Council Meeting
Monday, November 26, 2018 – 5:30 pm to 7:30 pm
15 E. 1st Ave. Mesa, AZ 85210

“Healthy, Educated Children in Supportive Families”

Minutes

CALL TO ORDER

Call to order by Vice Chairperson, Melissa Carpenter, at 5:30 PM.

ROLL CALL

Secretary Stephanie Van Schoelandt did roll call. 16 members were in attendance, quorum was established.

POLICY COUNCIL	PRESENT	VOTING
EHS HOME BASE		
Crystal Hurst – Member		
Yanira Ibarra – Alternate	X	X
EHS CCP WEST		
Kesly Muniz – Member		
Karen Hernandez– Alternate		
EHS CCP EAST		
Heather Fontenot – Member	X	X
Breana Windham – Member		
Enahoro Iboi – Alternate		
VACANT– Alternate		
EHS CENTER BASE		
Hilda Cota – Member	X	X
Stephanie Van Schoelandt – Member	X	X
Marel Lopez – Alternate	X	
Abril Anduaga – Alternate	X	
HS TEMPE/GUADALUPE/SCOTTSDALE CENTER BASED		
Naeemah Muhammad – Member	X	X
Mirna Ocampo – Alternate		
HS CHANDLER/GILBERT CENTER BASED		
Sandra Walker – Member	X	X
Mayra Romo – Member		
Maria Gutierrez – Member	X	X
Paola Raso – Alternate		
Ma. Isabel Munguia – Alternate		
Floricelda Rodriguez – Alternate		
HS MESA CENTER BASED		
Frenchescia Stafford – Member		
Melissa Carpenter – Member	X	X
Aaron Strunk – Member		
Julia See-Teran – Member	X	X
Heather Danburgh – Member	X	X
Dana King – Member	X	X
Sandra Cruz Roa – Member		
Aide Ibarra – Alternate	X	X
Heather Hernandez – Alternate		
Farzana Hadi – Alternate		
Alma Macias – Alternate		
Angelica Amador – Alternate		
Dulce Alvarez – Alternate		
Janette Galindo – Alternate		
COMMUNITY REPRESENTATIVES		
Anastasia Smith – Member		
Richard Casto – Member	X	X
Susan Jacobs – Member	X	X

**Policy Council Meeting Minutes
November 26, 2018**

Georgina Morineau – Member		
Sarah Agostinho – Member		
BOARD OF SUPERVISORS		
Cristina Arzaga-Williams - Liaison (non-voting)		
	TOTAL	TOTAL
*10 NEEDED FOR QUORUM	16	14

Additional persons present:

	Attendee	Role		Attendee	Role
1.	Eve Del Real	Head Start Director	2.	Glenda Henman	Mental Health Associate
3.	Tami Philips	Inclusion Coordinator	4.	Michelle Jarosinski	ERSEA Coordinator
5.	Nancy Kessay	Family Services Manager	6.	Ram Muppirlala	Grants Accountant
7.	Sheri Simmons	Program Analyst	8.	Jen Gaulke	Community & Partnerships Manager
9.	Jessica Figueroa	FSS Supervisor	10.	Julie Viramontes	Family Support Specialist
11.	Eric Bucher	CDE Manager	12.	Sorena Casto	Visitor

1. DIRECTOR’S REPORT, Eve Del Real

Eve reported that the playground surface at the Bellview Site has been completely replaced. It had been infested with fleas. This renovation was possible because of supplemental funding that had been applied for and received. She also reported that on Friday two applications for funding will be submitted – one for duration funding and one for another child care partnership grant.

2. PROGRAM SERVICES OVERVIEW

- a. Family Services, Nancy Kessay** – Nancy spoke about the different ways Head Start supports and includes the entire family. And also helping families connect to the community.
- b. ERSEA, Michelle Jarosinski** – Michelle gave an overview of attendance and enrollment.
- c. Inclusion, Tami Philips** – Tami explained the first piece to inclusion is recruiting children with developmental delays or disabilities that would benefit from being in an inclusive setting in our program. The second piece is working hard to meet their needs in the classroom so that they have meaningful participation in all of the curriculum. The last piece is support, which includes working closely with content area coordinators, professional development coaches and teachers to make sure children get all the supports they need in the classroom.
- d. Mental Health, Glenda Henman** – Glenda spoke about her role as the mental health associate. She supports the program in the social and emotional development of the children, which is the foundation of school readiness.
- e. Child Development & Education, Eric Bucher** – Eric spoke about the high quality learning and teaching environment Head Start offers. And also the importance of evidence based curriculum to ensure children our making gains in their education.
- f. Health, Nutrition & Safety, Nancy Kessay** – Nancy explained what performance standards are and how they relate to the health services at Head Start. The goal is to make sure children are healthy and ready for Kindergarten.

ITEMS FOR DISCUSSION

3. Duration Application, Jen Gaulke

Jen gave a summary of application, which includes requesting \$99,389 in supplemental funds and \$12,500 in start-up funds for 40 Head Start children.

4. Early Head Start EXP-CCP Grant, Jen Gaulke

As part of the Expansion Grant, round 3, \$2,453,644 is being requested to partner with Child Care programs. The focus is on working families, families looking to go to work and/or going to school.

5. Policy Council Parent Representative Reports

No parent representative reports.

6. Policy Council Community Partner Agency Reports

No community partner agency reports.

7. Board of Supervisors Report, Cristina Arzaga-Williams

No Board of Supervisors report.

8. Call to the Public

No members of the public answered.

APPROVAL ITEMS

- a. October 29, 2018 Policy Council Minutes.** Susan Jacobs made the first motion. Naemah Muhammad second motion.

No opposes. Approved by all members.

- b. Monthly Financial Statements for October.** Susan Jacobs made the first motion. Richard Casto second motion. No opposes.

Approved by all members.

Policy Council Meeting Minutes November 26, 2018

c. Application for Duration. Stephanie Van Schoelandt made the first motion. Richard Casto second motion. No opposes. Approved by all members.

d. Application for Early Head Start EXP-CCP Grant. Stephanie Van Schoelandt made the first motion. Naeemah Muhammad second motion. No opposes.

9. ADJOURNMENT

Vice Chairperson Melissa Carpenter adjourned the meeting at 7:17 PM.

NEXT MEETINGS

- **Policy Council Meeting**, Monday, December 17, 2018, 5:30-7:30 PM
FUMC First United Methodist Church 15 E. 1st Ave. Mesa, AZ 85210

All parents are invited to attend all Policy Council meetings and Standing Committee meetings.