

Planning Council

John Saperro, Chair
Randall Furrow, Vice Chair

Thursday, July 19, 2018
 Southwest Center for HIV/AIDS
 1101 North Central Ave, Phoenix AZ 85003
 1st Floor Conference Room



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Attendance

Planning Council Members in Attendance July 19, 2018				
Abdul Hasan <i>Alternate: Calicia White</i>	AT	AT = Attended AB = Absent EX = Excused	Felicia Starks	AB
Anthony Holscher	EX		Fernando Ozuna	AT
Jimmy Borders <i>Alternate:</i>	AT		Guillermo Velez <i>Alternate:</i>	AB
Cheri Tomlinson	AT		Jennifer Bullock	AT
Cielo Mohapatra	AB		John Saperro	AT
Cindy Alvarez	AB		Kelli Williams	EX
Cynthia Trottier	AT		Maclovia Morales <i>Alternate: Tanya Kunnappilly</i>	AT
Dan Lindell	AT		Randall Furrow	AT
David Aguirre	AT		Ryan Gries <i>Alternate:</i>	AT
David Garcia	AB		Storm Salazar	AT
Debby Elliott	AT		Tony Navarette	AB
Delores Young	AT		Steve Gallardo	EX
Eric Moore <i>Alternate: Gregory Scaggs</i>	AT			
Erica TeKampe <i>Alternate: Philip Seeger</i>	AT			

MEETING MINUTES *continued*

Attendance of Administrative Agent Staff

AT	Alaina Rinne	EX	Chavon Woods	AT	Chantie Wingo	AT	Evelyn Bester
AT	Jeremy Hyvarinen	EX	Phyllis Hardy	AT	Rose Conner	EX	Kate Luna
EX	Julie Young	AT	Mary Ellen Sheppard	AT	Thomas Schucker		

Attendance of Guests

AT	Jonathan Brier	AT	Taylor Kirkman	AT	Jeremy Beshears	AT	Ricardo Fernandez
AT	Valerie Beckett	AT	Steve Overman	AT	Steve Degreen		

MINUTES OF A REGULAR MEETING

John Saperro, Chair and Presiding: The regular meeting of the Phoenix EMA Ryan White Part A Planning Council was called to order Thursday, July 19, 2018 at 16:03 pm.

The Chair began the meeting with **welcome, introductions, and declarations of any conflicts-of-interest.** Planning Council members and guests introduced themselves and declared any conflicts-of interest. The Chair **confirmed a quorum** for this meeting with 15 of 24 members present at 16:09 pm.

The minutes of the May 2018 meeting were reviewed and approved without corrections.

The Chair gave an update on the Priority Setting and Resource Allocations process. Questions from the floor were entertained and answered by the Chair.

The Chair recognized the Recipients office and Planning Council Support staff to present the results of the **Assessment of the Administrative Mechanism**. The Chair entertained a motion from the floor to accept the results of the Assessment of the Administrative Mechanism from Cheri Tomlinson and seconded by Randall Furrow. There were no questions from the floor. The Chair called for a vote by a show of hands. A quorum 17 of 24 members was established. **The motion passed with all in favor.**

The Chair recognized Rose Conner to give a Ryan White Part A administrative update report. **Rose presented HRSA notice of grant award for 2018-2019 grant year.** The Chair entertained a motion from floor to accept the 2018-2019 final Ryan White Part A grant award from Randall Furrow and seconded by Delores Young. The Chair entertained questions and discussion from the floor. The Chair called for a vote by a show of hands. A quorum of 17 of 24 members was established. **The motion passed with 14 in Favor and 3 abstentions.**

The Chair recognized Rose Conner to give a Ryan White Part A final grant allocations report. **Rose presented the final allocations report for 2018-2019 grant year.** The Chair entertained a motion from floor to accept the 2018-2019 final Ryan White Part A grant allocations by Randall Furrow and seconded by Delores Young. The Chair entertained questions and discussion from the floor. The Chair called for a

MEETING MINUTES *continued*

vote by a show of hands. A quorum of 17 of 24 members was established. **The motion passed with 14 in Favor and 3 abstentions.**

The Chair recognized Rose Conner to give an update on Ryan White Part B rebate fund allocations. **Rose presented the Ryan White Part B rebate fund allocations report for 2018-2019 grant year.** The Chair entertained a motion from floor to accept the 2018-2019 Ryan White Part B rebate allocations by Dan Lindell and seconded by Jimmy Borders. The Chair entertained questions and discussion from the floor. The Chair called for a vote by a show of hands. A quorum of 17 of 24 members was established. **The motion passed with 14 in Favor and 3 abstentions.**

The Chair recognized Rose Conner for a presentation on the Impact of the ACA. Rose distributed a handout with discussion on the affordable care act impact on the EMA. The Chair entertained questions and discussion from the floor. No action was considered by the Planning Council.

The Chair recognized Jeremy Hyvarinen for a presentation on the 2017 Care Continuum for the Phoenix EMA. Jeremy provided a handout to the Planning Council regarding Care Continuum data from 2015 to 2017. Jeremy provided a handout to the Planning Council regarding Care Continuum data for viral suppression by service category. The Chair entertained questions and discussion from the floor. No action was considered by the Planning Council.

The Chair recognized Thomas Schucker with Collaborative Research to present the final Pathways to Viral Suppression needs assessment for Part A and Part B programs. Thomas provided a handout to the Planning Council regarding outcomes of the needs assessment. The Chair entertained questions and discussion from the floor. No action was considered by the Planning Council.

The Chair recognized Jimmy Borders with the Ryan White Part B program/ADAP. Jimmy presented information regarding the Part B program and ADAP updates. The Chair entertained questions and discussion from the floor. No action was considered by the Planning Council.

The Chair recognized Ryan Gries with the Ryan White Part C program. Ryan presented information regarding the Part C program. The Chair entertained questions and discussion from the floor. No action was considered by the Planning Council.

The Chair reviewed the **agenda activities for the Priority Setting and Resource Allocation meeting.** All Planning Council members were asked to complete **Conflict of Interest Declaration, Code of Conduct, and Voting Certification forms.** Planning Council support staff confirmed receipt of 17 completed forms of voting members of the Planning Council.

The Chair reviewed the **Guiding Principles for Allocations Decisions** with the Planning Council. A copy of the guiding principles was provided to each member for review. The Chair entertained questions and discussion from the floor. No action was considered by the Planning Council.

The Chair recognized Rose Conner to present a review of the service utilization data for the 2017-2018 grant year. A handout was provided to Planning Council members regarding unduplicated client served by grant year. A handout was provided to Planning Council members regarding 2017-2018 grant year summary of prioritized service categories, expenditures, and summary of utilization and cost per client from 2013-2018. The Chair entertained questions and discussion from the floor. **The Chair entertained a**

MEETING MINUTES *continued*

motion from floor to accept the 2019-2020 Ryan White Part A Service Category Priorities by Randall Furrow and seconded by David Aguirre. The Chair entertained questions and discussion from the floor. The Chair called for a vote by a show of hands. A quorum of 17 of 24 members was established. **The motion passed with 16 in Favor and 1 abstentions.**

The Chair recognized Rose Conner to present a review of the service utilization data for the 2017-2018 grant year. A handout was provided to Planning Council members regarding unduplicated client served by grant year. A handout was provided to Planning Council members regarding 2017-2018 grant year summary of prioritized service categories, expenditures, and summary of utilization and cost per client from 2013-2018. The Chair entertained questions and discussion from the floor. **The Chair entertained a motion from floor to accept the 2019-2020 Ryan White Part A Resource Allocations** by Cheri Tomlinson and seconded by Delores Young. The Chair entertained questions and discussion from the floor. The Chair called for a vote by a show of hands. A quorum of 17 of 24 members was established. **The motion passed with 16 in Favor and 1 abstentions.**

The Chair recognized members of the public to comment. The Chair entertained discussion from the floor. No action was considered by the Planning Council.

The Chair entertained a motion from the floor to adjourn the meeting from Randall Furrow and seconded by Cheri Tomlinson. The Chair called for a vote by a show of hands. A quorum of 17 of 24 members was established. **The motion passed with 17 in Favor.**