



**MARICOPA COUNTY  
SELF-INSURED BENEFITS TRUST FUND  
BOARD OF TRUSTEES**

**GENERAL SESSION**

**MEETING MINUTES**

**June 27, 2018**

**Benefits North Conference Room  
301 W. Jefferson Street, 3rd Floor, Ste. 3200, Phoenix,  
AZ 85003**

**1. Call to order**

Trustee Jim Steinkamp Chairman, convened the Benefits Trust Fund Board of Trustee's General Session at 11:30 a.m. Chairman Jim Steinkamp, Trustee Brad Arnett, and Christine Stutz, Benefits Trust Fund Legal Counsel were present telephonically. Trustee John Lewis was present. Also present: Charlotte Marz, Benefits Deputy Director; Elizabeth Schafer, Employee Benefits Administration Manager; Dave Hansen, Finance Manager; and Mary Pack, HR Associate. Trustee Helena Whitney and Trustee Rex Jorgensen were not present for the meeting.

**2. Approval of the April 23, 2018 Trustee General Session meeting minutes**

Trustee Jim Steinkamp called for a motion to approve the April 23, 2018 General Session meeting minutes. Trustee Lewis made a motion to approve the April 23, 2018 General Session meeting minutes as submitted. Trustee Arnett seconded the motion, however, due to the lack of quorum from the April 23, 2018 meeting, approval of the minutes was deferred until the next meeting.

**3. Convene Executive Session**

Trustee Steinkamp called for a motion to convene into Executive Session to discuss subrogation claim case id #21543813. Trustee Arnett made a motion. Trustee Steinkamp seconded the motion. The motion passed unanimously with three (3) ayes and (0) nays. Trustee Steinkamp then adjourned the General session at 11:32 a.m. and later reconvened the General session at 11:40 a.m.

**4. Authorize action with respect to subrogation claim case id #21543813**

Trustee Steinkamp called for a motion to approve the subrogation claim recommendation from the benefits group as discussed in Executive session. Trustee Arnett made a motion to approve based on staff recommendation. Trustee Lewis seconded the motion. The motion passed unanimously with three (3) ayes and (0) nays.

**5. Call to the Public**

There were no members of the public present.

**6. Motion to Adjourn**

Trustee Steinkamp called for a motion to adjourn the meeting. Trustee Lewis made the motion. Trustee Arnett seconded the motion. The motion passed unanimously with three (3) ayes and zero (0) nays. The meeting was adjourned at 11:43 a.m.

The next meeting is scheduled to take place on Monday, August 27, 2018 at 11:00 a.m.

DRAFT