

Standards Committee



Eric Moore, Chair

Wednesday, February 10, 2016
3:00 to 3:30 pm
Area Agency on Aging/Care Directions
1366 East Thomas Road, Phoenix, AZ 85014
1st Floor

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Meeting Minutes

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT Debby Elliott AT Eric Moore AT Randall Furrow AT Gil Velez

AB Bruce Weiss

Guests

John Sapero Erica TeKampe Cynthia Trottier

Administrative Agent Staff

Rose Conner Chavon Boston

Support Staff: Claire Tyrpak - EX

Welcome, introductions and declarations of any conflicts-of-interest

Eric Moore called the meeting to order and welcomed the attendees. Everyone introduced him/herself and declared any conflicts-of-interest.

Determination of quorum

Quorum was established with four of five members in attendance at approximately 3:07 p.m.

Review of the meeting minutes and action items from prior meetings

The committee silently reviewed summary minutes from the last meeting.

Debby Elliot requested a correction under the Current Event Summaries section of the minutes to remove "utility payments" and replace with HOPWA financial assistance for resident in any HUD subsidized housing.

Administrative Agent update

Rose Conner informed the committee that the AAs office has utilized the new Standards of Care in all of the site visits this year to measure compliance. We have informed providers that this is a baseline year since the standards were implemented mid grant year. Providers have had very few questions and overall it has been a successful implementation of the new standards.

Chair update

Eric Moore discussed the HRSA Presentation on Policy Clarification Notice #16-02 regarding eligible individuals and allowable use of funds as well as core and support service category changes. New definitions for specific service categories were presented and will take effect after October 1, 2016. Some key changes included Outpatient Ambulatory Primary Medical Care being changed to Outpatient Ambulatory Health Services and could include Treatment Adherence. There was also discussion on including legal services and tax preparation service under Other Professional Services. HRSA mentioned that the HRSA monitoring standards would be revised.

Eric Moore said as these changes go into effect, we will most likely have to revisit some of standards of care based on the new HRSA definitions.

Review of and revisions to standards of care

Rose Conner stated that as we were implementing the new standards into our site visit process, the AA's office found that there may need to be some revisions to the Medical Transportation.

Included in the Standards Meeting packet is information on suggested changes from Debby Elliot.

Debby Elliott also asked if "vouchers or token" language in the standards definition was HRSA language. Eric Moore replied that it was and that the HRSA webinar mentioned that wording could be adjusted to fit our specific programs but it could not be expanded outside of the HRSA definition.

The committee had discussion on the wording for each section. Transportation was changed to taxis in all of the language and the numerator and denominator were updated in each section. The committee accepted Debby's suggestions on the goals/benchmark.

MOTION: Debby Elliott moved to extend the meeting to 3:40 pm. Gil Velez seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

The committee decided on creating a new standard specific to bus cards regarding requiring having documentation of attendance or future appointment for HIV services prior to receiving bus passes.

The revised Medical Transportation standard will be available for review by the next planning council meeting.

MOTION: Randall Furrow moved to approve the three revised and the one additional standard under Medical Transportation. Gil Velez seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Current events summaries

No comments were voiced.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 3:39 p.m.