



Policy Council Meeting
Monday, June 25, 2018 – 5:30 pm to 7:30 pm
15 E. 1st Ave. Mesa, AZ 85210

“Healthy, Educated Children in Supportive Families”

Minutes

CALL TO ORDER

Call to order by Policy Council Chairperson, Anastasia Smith, at 6:20 PM.

ROLL CALL

Policy Council Chairperson, Anastasia Smith, did roll call. 10 members were in attendance, quorum was established.

Policy Council Members

| NAME | PRESENT | VOTING |
|---|----------------|---------------|
| EHS CCP - EAST | | |
| Nadia Hernandez - Member | | |
| Dina Levin - Alternate | | |
| EHS CCP – WEST | | |
| Karyssa Moore - Member | | |
| VACANT - Alternate | | |
| EHS HOME BASE | | |
| Crystal Hurst - Member | By phone | X |
| VACANT - Alternate | | |
| EHS CENTER BASE | | |
| Esther Molina - Member | X | X |
| Taitiana Bender - Member | | |
| Oliva Herrera - Alternate | | |
| Stephanie Van Schoelandt - Alternate | X | X |
| Enas Patros - Alternate | | |
| HS CHANDLER/GILBERT CENTER BASED | | |
| Martha Ortiz - Member | | |
| Anastasia Smith - Member | X | X |
| Gladys Olivas - Alternate | | |
| VACANT - Alternate | | |
| HS TEMPE/GUADALUPE/SCOTTSDALE CENTER BASED | | |
| Kathleen Holguin - Member | | |
| Mirna Ocampo - Member | | |
| Mayra Madrid - Alternate | | |
| VACANT - Alternate | | |
| HS MESA CENTER BASED | | |
| Melissa Carpenter - Member | X | X |
| Sandra Baca - Member | | |
| Sofia Montiel - Member | | |
| Edith Gutierrez - Member | X | X |
| Jacqueline Royalty - Member | X | X |
| Veronica Rodriguez - Member | | |
| Sorena Casto - Member | X | X |
| Heather Danburg - Alternate | | |
| Richard Casto - Alternate | X | X |
| COMMUNITY REPRESENTATIVES | | |
| Susan Jacobs - Member | X | X |
| Georgina Morineau - Member | | |
| Sarah Agostinho - Member | | |
| BOARD OF SUPERVISORS | | |
| Cristina Arzaga-Williams- Liaison (non-voting) | By phone | |

Policy Council Meeting Minutes

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Additional persons present:

| | Attendee | Role | | Attendee | Role |
|----|------------------|---------------------|-----|---------------------|---------------------------|
| 1. | Alecia Jackson | Head Start Director | 2. | Glenda Henman | Mental Health Associate |
| 3. | Chrisanda DeBois | Nurse | 4. | Michelle Jarosinski | ERSEA Coordinator |
| 5. | Sheri Simmons | Program Analyst | 6. | Tami Philips | Inclusion Coordinator |
| 7. | Eric Bucher | CDE Manager | 8. | Jessica Madera | Family Support Specialist |
| 9. | Nicole Forbes | Finance Manager | 10. | Nancy Kessay | FCP Manager |

1. **DIRECTOR'S REPORT, Bruce Liggett, Maricopa County Human Services Director**

Head Start Director Alecia Jackson announced her resignation to the council. The county posted the director job and 150 applications were received. Bruce asked the council for characteristics they would like in the new Head Start Director. Comments included: Someone internally who has been a part of Head Start and knows the program; knows the area and the school programs; is bilingual; has worked directly with children; approachable; committed to staying long term.

ITEMS FOR DISCUSSION

2. **STANDING COMMITTEE REPORTS**

a. **Program Design and Management Committee, Alecia Jackson**

They discussed the reorganization chart to integrate the child care partnership staff within the program. They also discussed the request for supplemental funding for the playground at Belleview. They did a walk-through of the budget to make sure every grant has its ability pay for its portion of expenses.

b. **Child Development and Education Committee, Melissa Carpenter**

They discussed the policy updates on the suspension and expulsion of preschoolers. Children will not be suspended or expelled as a behavioral intervention, our intent is to be proactive and put in place preventative measures.

c. **Family and Community Partnerships, Sorena Casto**

The parent satisfaction survey was discussed and the hope is to have all parents complete the survey online rather than some online and some on paper. They also discussed average daily attendance for April and May. For April, Early Head Start was at 82%, CCP was at 86%, Expansion was at 90% and Head Start was 90%. For May, all four were at 87%. The Head Start attendance standards are 85%.

3. **Policy Council Parent Representative Reports**

Libraries are doing their reading programs and giving out rewards for your children reading.

4. **Policy Council Community Partner Agency Reports**

No reports from Community Partners.

5. **Board of Supervisors Report, Cristina Arzaga-Williams**

Cristina reported that the Board of Supervisors gave the final approval for the 2018-19 budget.

6. **Call to the Public**

No members of the public answered.

APPROVAL ITEMS

a. **May 21, 2018 Policy Council Minutes.** Crystal Hurst made the first motion. Jacqueline Royalty second motion. No opposes. Approved by all members.

b. **June 11, 2018 Policy Council Minutes.** Melissa Carpenter made the first motion. Richard Casto second motion. No opposes. Approved by all members.

c. **Monthly Financial Statements for May.** Susan Jacobs made the first motion. Sorena Casto second motion. No opposes. Approved by all members.

d. **Application for Quality Improvement Budget Request.** Stephanie Van Schoelandt made the first motion. Esther Molina second motion. No opposes. Approved by all members.

8. **ADJOURNMENT**

Chairperson, Anastasia Smith adjourned the meeting at 7:30 PM.

NEXT MEETINGS

- **Policy Council Meeting**, Monday, August 27, 2018, 5:30-7:30 PM
FUMC First United Methodist Church 15 E. 1st Ave. Mesa, AZ 85210

All parents are invited to attend all Policy Council meetings and Standing Committee meetings.