



HUMAN SERVICES
DEPARTMENT



Early Education Division
Head Start Zero-Five Program

Policy Council Meeting
Monday, May 21, 2018 – 5:30 pm to 7:30 pm
15 E. 1st Ave. Mesa, AZ 85210

“Healthy, Educated Children in Supportive Families”

Minutes

CALL TO ORDER

Call to order by Policy Council Vice Chairperson, Crystal Hurst, at 5:46 PM.

ROLL CALL

Policy Council Vice Chairperson, Crystal Hurst, did roll call. 14 members were in attendance, quorum was established.

Policy Council Members

NAME	PRESENT	VOTING
CCP - EAST		
Nadia Hernandez - Member		
Dina Levin - Alternate		
CCP – WEST		
Karyssa Moore - Member		
VACANT - Alternate		
EHS HOME BASE		
Crystal Hurst - Member	X	X
VACANT - Alternate		
EHS CENTER BASE		
Esther Molina - Member		
Taitiana Bender - Member		
Oliva Herrera - Alternate		
Stephanie Van Schoelandt - Alternate	X	X
Enas Patros - Alternate		
HS CHANDLER/GILBERT CENTER BASED		
Martha Ortiz - Member		
Anastasia Smith - Member		
Gladys Olivas - Alternate		
VACANT - Alternate		
HS TEMPE/GUADALUPE/SCOTTSDALE CENTER BASED		
Kathleen Holguin - Member		
Mirna Ocampo - Member		
Mayra Madrid - Alternate		
VACANT - Alternate		
HS MESA CENTER BASED		
Melissa Carpenter - Member	X	X
Sandra Baca - Member	X	X
Sofia Montiel - Member	X	X
Edith Gutierrez - Member	X	X
Jacqueline Royalty - Member	X	X
Veronica Rodriguez - Member	X	X
Sorena Casto - Member	X	X
Heather Danburg - Alternate	X	
Richard Casto - Alternate	X	
COMMUNITY REPRESENTATIVES		
Susan Jacobs - Member	X	X
Georgina Morineau - Member	X	X
Sarah Agostinho - Member	X	X
BOARD OF SUPERVISORS		
Cristina Arzaga-Williams- Liaison (non-voting)	X	

Policy Council Meeting Minutes

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Additional persons present:

	Attendee	Role		Attendee	Role
1.	Alecia Jackson	Head Start Director	2.	Glenda Henman	Mental Health Associate
3.	Chrisanda DeBois	Nurse	4.	Michelle Jarosinski	ERSEA Coordinator
5.	Sheri Simmons	Program Analyst	6.	Tami Philips	Inclusion Coordinator
7.	Eric Bucher	CDE Manager	8.	Jessica Madera	Family Support Specialist

1. DIRECTOR'S REPORT, Alecia Jackson

Alecia gave some highlights of the Federal Monitoring Review report, including its positive review of the Policy Council. Our program met all the requirements and was fully compliant.

The program year ended for part year services. Teaching staff was issued contracts for next year. The next program year begins July 30. Applications are currently being taken for the 18-19 program year.

ITEMS FOR DISCUSSION

2. Days of Services Waiver, Alecia Jackson

Head Start classrooms that were affected by the teacher walkout did not meet the minimum requirement of 160 days of service. A waiver has been requested for 510 head start children that only received 154 days of service.

3. Application for Expansion Grant

Alecia gave an overview of the goals and objectives, eligibility criteria, budget, and communities it serves.

4. Policy Council Parent Representative Reports

Different resources and activities were discussed to keep children active and learning during the school closures.

5. Policy Council Community Partner Agency Reports

No reports from Community Partners.

6. Board of Supervisors Report, Cristina Arzaga-Williams

Cristina reported that the Board of Supervisors discussed and approved the 2018-19 budget.

7. Call to the Public

No members of the public answered.

APPROVAL ITEMS

a. March 2018 and April 2018 Policy Council Minutes. Jacqueline Royalty made the first motion. Susan Jacobs second motion. No opposes. Approved by all members.

b. Monthly Financial Statements for March and April. Stephanie Van Schoelandt made the first motion. Susan Jacobs second motion. No opposes. Approved by all members.

c. Certification of Safety for EHS Expansion Sites. Sorena Casto made the first motion. Stephanie Van Schoelandt second motion. No opposes. Approved by all members.

d. Waiver of Portion of Non-Federal Share for EHS-CCP and EHS Expansion Grants. Jacqueline Royalty made the first motion. Sarah Agostinho second motion. No opposes. Approved by all members.

e. Waiver of Disabilities Requirement for EHS-CCP Grant. Melissa Carpenter made the first motion. Heather Danburg second motion. No opposes. Approved by all members.

f. Waiver of Required Days of Services in Select Head Start Classrooms. Heather Danburg made the first motion. Melissa Carpenter second motion. No opposes. Approved by all members.

g. Application and Submission of EHS Expansion Grant. Heather Danburg made the first motion. Susan Jacobs second motion. No opposes. Approved by all members.

8. ADJOURNMENT

Vice Chairperson, Crystal Hurst adjourned the meeting at 6:47 PM.

NEXT MEETINGS

- **Policy Council Meeting**, Monday, June 25, 2018, 5:30-7:30 PM
FUMC First United Methodist Church 15 E. 1st Ave. Mesa, AZ 85210

All parents are invited to attend all Policy Council meetings and Standing Committee meetings.