

NOTICE OF MEETING

(Prepared in compliance with A.R.S. §§ 38-431.01, 38-431.02 and 38-431.03 (A))

MARICOPA COUNTY SELF-INSURED BENEFITS TRUST FUND BOARD OF TRUSTEES

NOTICE IS HEREBY GIVEN to the general public that the Maricopa County Self-Insured Benefits Trust Fund Board of Trustees will hold a meeting as follows:

**301 W. Jefferson Street, Suite 3200 - 3rd floor, North Conference Room
Maricopa County Administration Building
Phoenix, AZ 85003**

February 26, 2018 at 11:00 a.m. to Noon

The Maricopa County Self-Insured Benefits Trust Fund Board of Trustees may vote to recess into an executive session for the purpose of obtaining legal advice from the Board of Trustees' attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A) (3). Special Needs: If any disabled persons need an accommodation, they may call the Administrator's office at 602-506-1010 so that arrangements may be made.

AGENDA

1. Call to Order
2. Approval of the November 30, 2017 Meeting Minutes
3. Administrative Procedures- Discussion

Ms. Marz will lead a brief discussion regarding administrative procedures for taking minutes and other open meeting law items relative to the Revised and Restated Declaration of Trust document dated November 2, 2016.

Presenter: **Charlotte Marz, Deputy Director Benefits and Wellness**

4. Mid-Year Financial Review - Presentation and Discussion

The financial status of the Benefits Trust Fund will be reviewed including the FY 2017 financial audit and recent operating issues, and the semi-annual review of the FY 2018 financial statements.

Presenter: **Dave Hansen, Benefits Finance Manager**

5. Financial Statements - Presentation and Discussion

The financial statements will be reviewed to provide an update on the current assets and liabilities related to the Benefits Trust Fund.

Presenter: **Dave Hansen, Benefits Finance Manager**

6. Full Year 2018 Forecast - Presentation and Discussion

Information will be presented regarding the full year 2018 forecast for the Benefits Trust Fund.

Presenter: **Dave Hansen, Benefits Finance Manager**

7. FY 2019 Budget Update

An update will be presented regarding the budget for FY 2019, including a brief discussion of a draft wellness incentive design proposal.

Presenter: **Charlotte Marz, Deputy Director Benefits and Wellness**

8. Discussion of Meeting Schedule for 2018 – Presentation and Discussion

Presenter: **Charlotte Marz, Deputy Director Benefits and Wellness**

9. Call to the Public

10. Motion to Adjourn

A copy of this Agenda has been posted on the bulletin board of the Clerk of the Maricopa County Board of Supervisors, 1st Floor, 301 West Jefferson Street, Phoenix, Arizona 85003, and on <http://www.maricopa.gov/AgendaCenter/Benefit-Board-of-Trustees-16>.